

## **Important tips for a successful SASP application:**

Where to begin:

1. Thoroughly review copy (printed copy strongly suggested) and highlight important information on the SASP RFA. Note important dates, qualifications, attachments, and information needed to provide a complete application by Friday, **May 7, 2021**.
2. Indicate what items within the RFA may take more time to complete.

Example: MOUs and other required attachments that are not readily available may take more time to gather and sort.

3. Utilize resources available on the New Mexico Coalition of Sexual Assault Programs Inc. (NMCSAP) website (also provided in solicitation email). You will find useful tools such as: PowerPoint slides and link to previous SASP pre-proposal webinar, comprehensive information and examples on how to complete PPCs, sample letter of non-supplanting, and SASP application forms.
4. Take advantage of designated question and answer period: Questions about the RFP and application components may be e-mailed only to Baily Oliva, SASP Grant Coordinator, at [bailyo@nmcsap.org](mailto:bailyo@nmcsap.org) through Thursday, **May 6, 2021, 5:00pm MST**.
5. Keep in mind that all components of application must correlate to one another (narrative, PPCs, and budget). It's important to ensure that need and intended utilization of SASP funding is clearly indicated.

Example: Narrative reflects need for more accessible SA services to tribal communities in a particular region. In order to address this need, PPCs reflect that a full time advocate with experience in working/training/collaborating with Native communities will be hired. The budget reflects this advocate's hours, benefits, equipment cost (SASP prorated), and mileage for this advocate.