

Domestic Violence Service Agencies

Quarterly Report To The **NM Interpersonal Violence Data Central Repository**

Agency Name: **Enter the name of your agency** _____

Year: 2015 Quarter Reporting (check one): 1st 2nd 3rd 4th

[Check the quarter of the calendar year for which you are reporting]

Please report aggregate numbers for the reporting quarter for each of the following questions. Only data on new clients served (during the reporting quarter) are to be reported.

1a. Number of new clients served: Victims/Survivors ____ **Children As Victim Witnesses** ____ **Offenders** ____
 (does not include number of crises/hotline phone calls)

[New clients are those your agency either: 1) has not seen before, or 2) has seen before but their case file was closed. Client files may be closed because clients either finished services or they left before services were provided or completed, and the client did not return in the amount of time normally given to leave a case open. When a returning client does so any time after her/his prior case file has been closed, it is usually because there has been a new domestic violence incident and he/she came back for shelter and/or other services.]

b. Number of crises/hotline phone calls handled for the quarter ____

[Enter the number of crises/hotline phone calls your agency fielded for the reporting quarter.]

2. Number of each Gender served: Victims/Survivors Children As Victim Witnesses Offenders

Males	_____	_____	_____
Females	_____	_____	_____

[The sum of the numbers entered for males and females for victims, children, and offenders cannot be greater than the totals you entered in q. 1a for victims, children, and offenders.]

3. Number served in each Age Group: Victims/ Survivors Children/Victim Witnesses Offenders

0-5	_____	_____	_____
6-11	_____	_____	_____
12	_____	_____	_____
13	_____	_____	_____
14	_____	_____	_____
15	_____	_____	_____
16	_____	_____	_____
17	_____	_____	_____
18-21	_____	_____	_____
22-40	_____	_____	_____
41-59	_____	_____	_____
60-74	_____	_____	_____
75 and older	_____	_____	_____
Unknown	_____	_____	_____

[The sum of the numbers entered for each age group for victims, children, and offenders cannot be greater than the totals you entered in q. 1a for victims, children, and offenders.]

4. Number served in each Ethnic Group: Victims/Survivors Children/Victim Witnesses Offenders

White-Non-Hispanic	_____	_____	_____
Hispanic	_____	_____	_____
American Indian	_____	_____	_____
Black	_____	_____	_____
Asian	_____	_____	_____
Other	_____	_____	_____
Unknown	_____	_____	_____

[The sum of the numbers entered for each race/ethnic group for victims, children, and offenders cannot be greater than the totals you entered in q. 1a for victims, children, and offenders.]

<u>5. Number from each Referral Source</u>	<u>Survivors</u>	<u>Children/Victim Witnesses</u>	<u>Offenders</u>
CYFD Protective Services	_____	_____	_____
CYFD Juvenile Justice Division	_____	_____	_____
Tribal Government/Agency	_____	_____	_____
Family/Relative	_____	_____	_____
Self	_____	_____	_____
School	_____	_____	_____
Juvenile Court System	_____	_____	_____
Adult Court System	_____	_____	_____
Law Enforcement Agency	_____	_____	_____
Friend	_____	_____	_____
Client or Former Client	_____	_____	_____
Employer	_____	_____	_____
Other	_____	_____	_____
Unknown	_____	_____	_____

[This question captures who or what agency referred your new clients to your agency. The sum of the numbers entered for each referral source for victims, children, and offenders cannot be greater than the totals you entered in q. 1a for victims, children, and offenders.]

6. Number of new clients receiving each service:

<u>Adults/Victims</u>	<u>Children</u>	<u>Offenders</u>
___ Counseling (indiv/group)	___ Counseling (indiv/group)	___ Counseling (indiv/group)
___ Emergency Shelter	___ Emergency Shelter	___ Psychoeducation Classes
___ Transportation	___ Daycare	___ Case Management
___ Financial Support	___ School Arrangements	___ Other
___ Housing Assistance	___ Case Management	
___ Order of Protection	___ Other	
___ Legal Advocacy Other Than Order of Protection		
___ Psychoeducation Classes (parenting, anger management, communication, dv education, etc)		
___ Case Management		
___ Crises Intervention		
___ Other: _____		

[This question captures how many new clients received each type of the services you offer. The number of new clients receiving each service cannot be greater than the totals you entered in q.1a for victims, children, and offenders. For instance, if you report 20 new adult victims for the quarter, you can only put 20 or less who received counseling, 20 or less who received transportation, etc. Be sure you are counting people (clients) receiving services, not how many services were offered.]

7. Number for each Survivor/Offender Relationship category as reported by adult victims:

___ Dating	___ Living Together	___ Married	___ Family Member
___ Separated	___ Divorced	___ Ex-partner	___ Other ___ Unknown

[This question assumes a primary offender for each adult victim. The sum of the numbers entered for each type of survivor/offender relationship for victims, cannot be greater than the totals you entered in q. 1a for victims.]

8. Number for each Length of Relationship category as reported by adult victims:

___ 0 months - 11mos.	___ 1 year - 2 yrs.	___ 3 - 5 yrs.	
___ 6 - 10 yrs.	___ 11 - 20 yrs.	___ 21+ years	___ Unknown

[This question assumes a primary offender for each adult victim and captures the length of their relationship. The sum of the numbers entered for each length of relationship for victims, cannot be greater than the totals you entered in q. 1a for victims.]

9. Number of New Clients Who Were Abused or Witnessed Abuse as a Child:

9a. Adult Victims (as reported by adult victims): Number *Yes* _____ Number *No* _____ Unknown _____

[This question captures how many of your new adult victims witnessed abuse or were abused as a child. The sum of the numbers entered for yes, no, and unknown for adult victims who were abused or witnessed abuse as a child, cannot be greater than the totals you entered in q. 1a for adult victims.]

9c. Offenders (as reported by offenders in treatment):

Number *Yes* _____ Number *No* _____ Unknown _____

[This question captures how many of your new offenders in treatment witnessed abuse or were abused as a child. The sum of the numbers entered for yes, no, and unknown for offenders who were abused or witnessed abuse as a child, cannot be greater than the totals you entered in q. 1a for offenders served.]

10. Use of Alcohol/Drugs At The Time of the Domestic Violence Incident:

10a. Adult Victims (as reported by adult victims):

[This question captures how many of your new adult victims used alcohol and/or drugs at the time of the most recent domestic violence incident. The sum of the numbers entered for yes, no, and unknown for adult victims who used alcohol/drugs at the time of the domestic violence incident, cannot be greater than the totals you entered in q. 1a for adult victims.]

10b. Offenders (as reported by adult victims):

Number *Yes* _____ Number *No* _____ Unknown _____

[This question assumes that every adult victim had a primary offender, and the victim knows and is reporting whether the offender used alcohol/drugs at the time of the domestic violence incident. The sum of the numbers entered for yes, no, and unknown for offenders who used alcohol/drugs at the time of the domestic violence incident, (as reported by adult victims) cannot be greater than the totals you entered in q. 1a for adult victims.]

10c. Offenders (as reported by offenders in treatment): Number *Yes* _____ Number *No* _____ Unknown _____

[This question captures how many of your new offenders in treatment used alcohol and/or drugs at the time of the most recent domestic violence incident. The sum of the numbers entered for yes, no, and unknown for offenders who used alcohol/drugs at the time of the domestic violence incident, cannot be greater than the totals you entered in q. 1a for offenders served.]

11. Number of adult victims/survivors who reported their incident to law enforcement _____.

[Enter the number of adult victims who reported their most recent incident to law enforcement, either prior to or during their time at your agency. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

12. Number of adult victims/survivors who reported that children were present at the time of the presenting incident _____.

[Enter the number of adult victims who reported that their own or other children were present at the time of the most recent incident. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

13. Number of adult victims/survivors who reported that a weapon was involved in the presenting incident _____.

[Enter the number of adult victims who reported that a personal weapon (feet, fists, knee, etc.) or non-personal weapon (knife, gun, or other object) was involved in the most recent incident. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

14. Number of incidents resulting in a criminal complaint as reported by adult victims _____.

[Enter the number of adult victims who reported their most recent incident and filed a criminal complaint against the offender. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

15. Number of incidents resulting in the filing of a protective order as reported by adult victims _____.

[Enter the number of adult victims who filed a protective order against their offender for the most recent domestic violence incident, either prior to or during the time at your agency. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

16. Number of adult victims/survivors who experienced domestic violence in the past, as an adult _____.

[Enter the number of adult victims who reported that they experienced domestic violence in a past adult relationship either with the same or a different offender. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

17. Number of adult victims/survivors who experienced a physical injury as a result of the presenting incident _____.

[Enter the number of adult victims who reported that they were injured during the most recent domestic violence incident, whether or not they sought medical treatment. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

18. Number of adult victims/survivors who ever experienced forced or coerced sexual activity from current offender _____.

[Enter the number of adult victims who experienced sexual coercion, and/or other sexual abuse at any time, from their current offender. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

19. Number of children/victim witnesses who ever experienced physical abuse from current offender _____.

[Enter the number of children served who experienced physical abuse at any time, from the adult victim's current offender. The number you enter cannot be greater than the number you entered for q. 1a children witnesses.]

20. Number of children/victim witnesses who ever experienced sexual abuse from current offender _____.

[Enter the number of children who experienced sexual coercion, and/or other sexual abuse at any time, from the adult victim's current offender. The number you enter cannot be greater than the number you entered for q. 1a children witnesses.]

21. Number of immigrant victims/survivors served: _____ adults _____ children

[Enter the number of adult victims and the number of children served who report being immigrants or were referred as immigrants needing services for the most recent domestic violence incident. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

22. Number of adult/survivors served with a mental or physical disability _____

[Enter the number of adult survivors who report having a disability, or who were referred as a survivor with a disability. The number you enter cannot be greater than the number you entered for q.1a. adult victims.]

Submit completed forms for each quarter as follows:

- 1st quarter (January through March) by April 15th
- 2nd quarter (April through June) by July 15th
- 3rd quarter (July through September) by October 15th
- 4th quarter (October through December) by January 15th

Mail To: **NMCSAAS**

3909 Juan Tabo, Suite 6
Albuquerque, NM 87111

or FAX To: (505) 883-7530

Call Betty Caponera (505) 883-8020 for questions.